

Assembly Set-Up Details



My goal is to be the easiest & most fun person to work with. In this aim, The Magic of Recycling is entirely self-contained. I bring everything necessary for the performance. All that I need from you is a clean space and a group of kids ready to experience some covert learning while having some overt fun! These few details will make all the difference in guaranteeing that the performance is a great experience for the teachers & students.

These simple but important details will help us to have a successful, effective, on time program!

- ☑ For the assembly, plan to seat all students on the floor allowing a center aisle, with chairs for each teacher along side of their class.
- ☑ The stage area will be on ground floor approx. 14ft. wide by 8ft. deep. This is where I will set up my sound equipment, set and props.
- ☑ **IMPORTANT:** Please inform any teacher/class who may usually meet in the performing area (i.e. Physical Ed teacher) that Bill will need to start setting up 45 minutes before the start of the program. To insure the quality of the student's experience and to maximize the theatrical aspect and details of the performance, it is important that no students be in the room during set up, sound checks & load out. Please make sure that arrangements are made to accommodate any classes that would normally meet in that space.



I will arrive approximately 45 minutes prior to the assembly starting time.
If you have ANY questions please give me a call on my cell: (302) 377-5751.
Thank you for all you do to make this program successful for your school!

Bill Kenwood